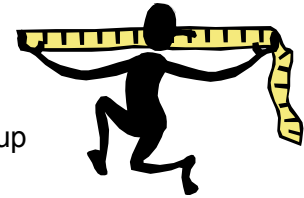




Beatty Lumber & Millwork Company
1835 State Road Upper Darby, PA 19082



Directions for Measuring a Room

Please include the following information for your project. Providing this up front will reduce phone calls and speed up the design process!

- Measure “now” condition and then show proposed changes to walls, if there will be any. Indicate if there are or will be half-height walls, or pass-through. Show center line of plumbing and gas. Indicate the direction of joists. What is below the space (open or finished ceiling basement, crawl space, concrete slab, etc)?
- What are dimensions of current bulkhead/soffit (height and depth)? Will it be removed? Has anyone checked to make sure it is empty? If none now, will one be added? If there is a pipe chase or stack, what are the dimensions now? Will it be moved or reduced?
- Measure all walls using inches (not feet and inches). If a measurement is really is an 1/8”, round it up or down to the nearest 1/4”. If it is a window or door, round it up; if it is a plain wall, round it down.
- When measuring a window or a door, include the moulding surrounding it (or planned moulding if changing it) in the dimension. If there is no moulding, please specify. Show direction of door swing. If cabinets could possibly block the full action of door swing, please include size of swing when door is in full-open position.
- When measuring a window, we need more than just the width (with moulding). Because we use computer-generated perspectives, the look and overall size is very important to the person viewing them. Please give information based on proposed changes in mouldings. Please indicate the following on ALL windows, even if cabinets will not be near them:
 - Width with trim
 - Height with trim
 - Height off the floor (O.F.) or off the ceiling (O.C.), whichever is easier.
 - Type of window (double hung, casement, gliding, mullions, etc.)
- On all openings, indicate what is on the other side (dining room, family room, back yard, garage, etc.)
- Ceiling height (check in several areas of room and use lowest number).
- Scale and look of drawing is not important. Accuracy of numbers is important. See attached example.
- Size of current (if reusing) or proposed appliances. For the refrigerator, we need the type, width, height with hinge pin, and overall depth of the refrigerator. Additionally, measure from the wall to the front of the refrigerator box (do not included depth of door). Is the range electric or gas, slide-in or stand-alone?
- Is the sink to be single, double, or 1 1/2 bowls? Will there be a second sink? One dishwasher or two? Hide the trash or keep out of cabinets?
- Size and shape of table to be in kitchen? Number of seats at peninsula or island?
- Type of hood: microwave/vent, wood (matching cabinetry), stainless steel, standard under-cabinet, or hearth-type.
- Type of counter and cabinets to be used.
- What is the proposed hanging height of the cabinets (without mouldings)? Will mouldings go to the ceiling? Will the space between counter and wall cabinets be the standard 18 inches?
- State if customer has indicated what wood, stain, and style of cabinet they would like.
- Name, address, and phone number(s) of client.